

# Integrated Information System (IIS) and Learning Management System (LMS)

# Contents

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1. [Introduction](#)
2. [To Access Current Students Page](#)
3. [Student Declaration](#)
4. [Pay Fees](#)
5. [The Course Selection Process](#)
6. [Course Selection – Courses Approval Status](#)
7. [Accessing to UCSI LMS CN Condition](#)
8. [Accessing to UCSI University Student Email System](#)
9. [Exploring UCSI LMS CN](#)
10. [Class Enrollment](#)
11. [Tips of UCSI LMS CN](#)
12. [Contact us](#)
13. [Single Sign-On Feature on Multiple Systems](#)
14. [Frequently Asked Questions](#)

# Introduction

IIS



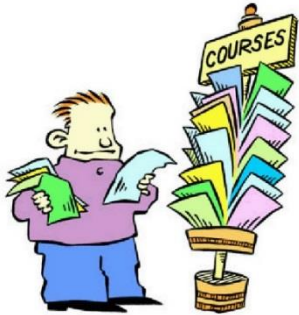
# Online

LMS



Integrated Information System (IIS)

Social + Learning Management System (LMS)



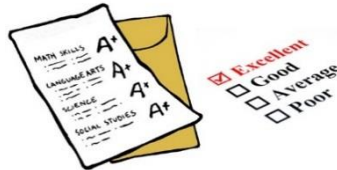
Choose subject



Check fees



Make payment



Check results

IIS: Record / information purposes / administration platform



Common LMS Tools (Lessons, Test Quizzes, Homeworks and etc)



Social Networking (Experience classrooms with true diversity and build bonds internationally)



Find global student with similar fields of study and interests worldwide.



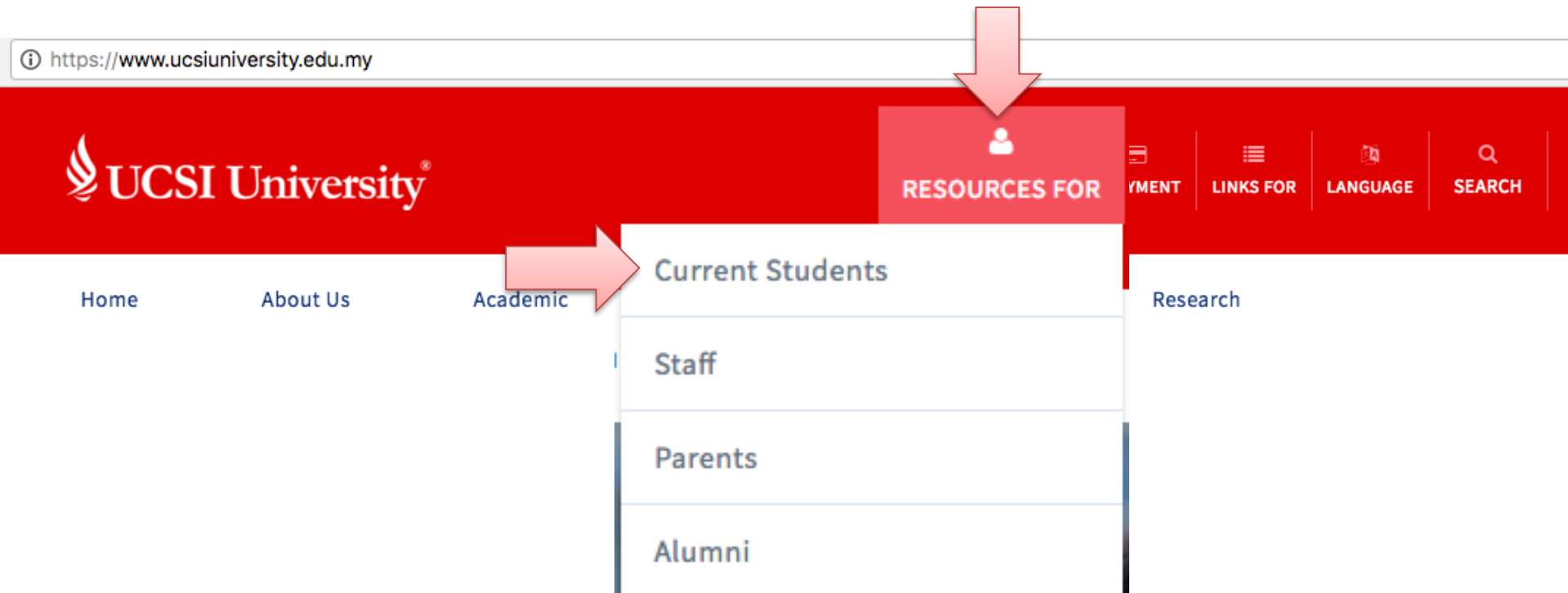
Engage in learning discussions using Chat and Post tool

LMS: Academic-related information in an engaging environment

# How to access to the system???

# To Access Current Students Page

<https://www.ucsiuniversity.edu.my/current-students>



The screenshot shows the UCSI University website interface. At the top, there is a red navigation bar with the UCSI University logo on the left and a 'RESOURCES FOR' dropdown menu on the right. The dropdown menu is open, showing options for 'Current Students', 'Staff', 'Parents', and 'Alumni'. A red arrow points to the 'Current Students' option. Below the navigation bar, there is a white header area with links for 'Home', 'About Us', 'Academic', and 'Research'. A red arrow points to the 'Academic' link.

UCSI University


RESOURCES FOR

- Current Students
- Staff
- Parents
- Alumni

Home About Us Academic Research

# To Access Current Students Page

<https://www.ucsiuniversity.edu.my/current-students>



**RESOURCES FOR**

- Current Students
- Staff
- Parents
- Alumni

## Current students



1. IIS Student/Guardian



### ePayment (View / Pay Bills Online)

This secure online payment system allow you to view and pay your course fees from your home, or anywhere around the world using your credit card or via MEPS FPX as long as you are holding a savings or current account with certain approved Malaysian bank.



### Student/Guardian

IIS (Integrated Information System) is a web-based portal allowing Student access to internal systems and workflows.



### UCSI University Student Email System

Connect to your email from anywhere in the world with the UCSI University Student Email System powered by Google.



### ELE Portal

The ELE Portal is a web based portal allowing students to access their extracurricular activities and reports.



### myCo-Op

This unit provides assistance in preparing students for future employment through coordinating UCSI University's Co-Operative Education (or Internship) Programme that is, the placement of UCSI University



### Peer Assisted Learning (P.A.L.)

P.A.L. is an initiative of UCSI University to flourish the positive culture of learning excellence and academic development through student to student (s to s) method of delivery.



### UCSI LMS CN

A social learning platform that allows students to access academic-related information in an engaging environment (effective Jan 2018)



### UCSI NEO LMS

NEO Learning Management System (Formerly known as EDU2.0) will remain active until end of this year

# To Access IIS

Go to [IIS student portal](https://iis.ucsiuniversity.edu.my/Student/Login.aspx) (Direct url): <https://iis.ucsiuniversity.edu.my/Student/Login.aspx>



UCSI University®

Please provide your User ID and Password to proceed.

User ID:

Password:

Um.. Help, I have forgotten my password !

Log Me In

iis@ucsiuniversity.edu.my  
Integrated Information Systems

**3 options:-**

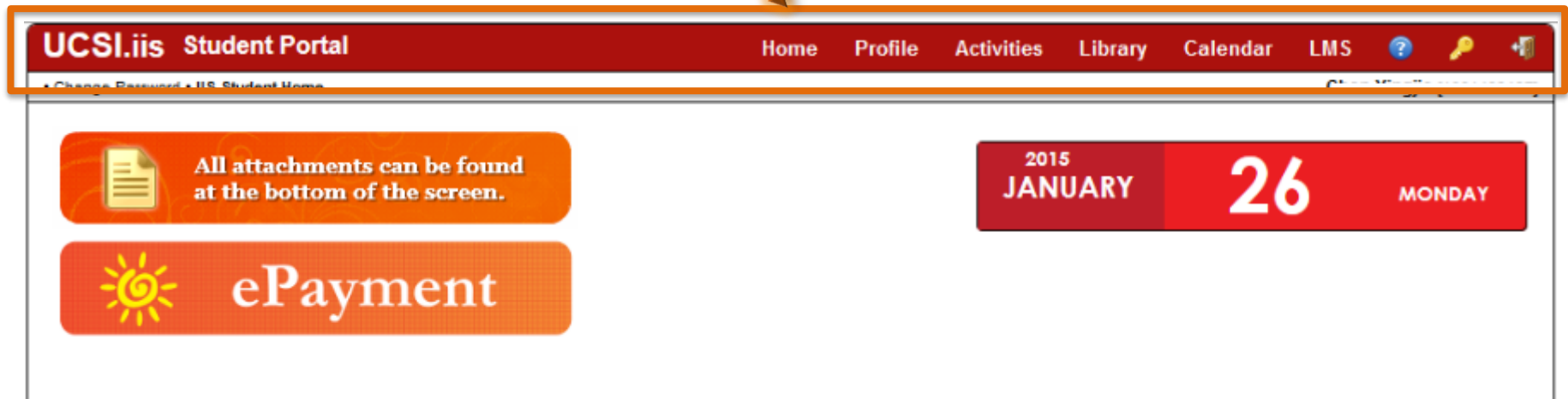
1. Check your personal email inbox or spam folder
2. Click “Um.. Help, I have forgotten my password !”
3. Bring your **offer letter** to Support counter ?

(Refer to “where” in support counter at the end of presentation)

# IIS Student Portal Homepage

- Upon a successful login or changed password, you will see the screen as shown below:-

Main function tab

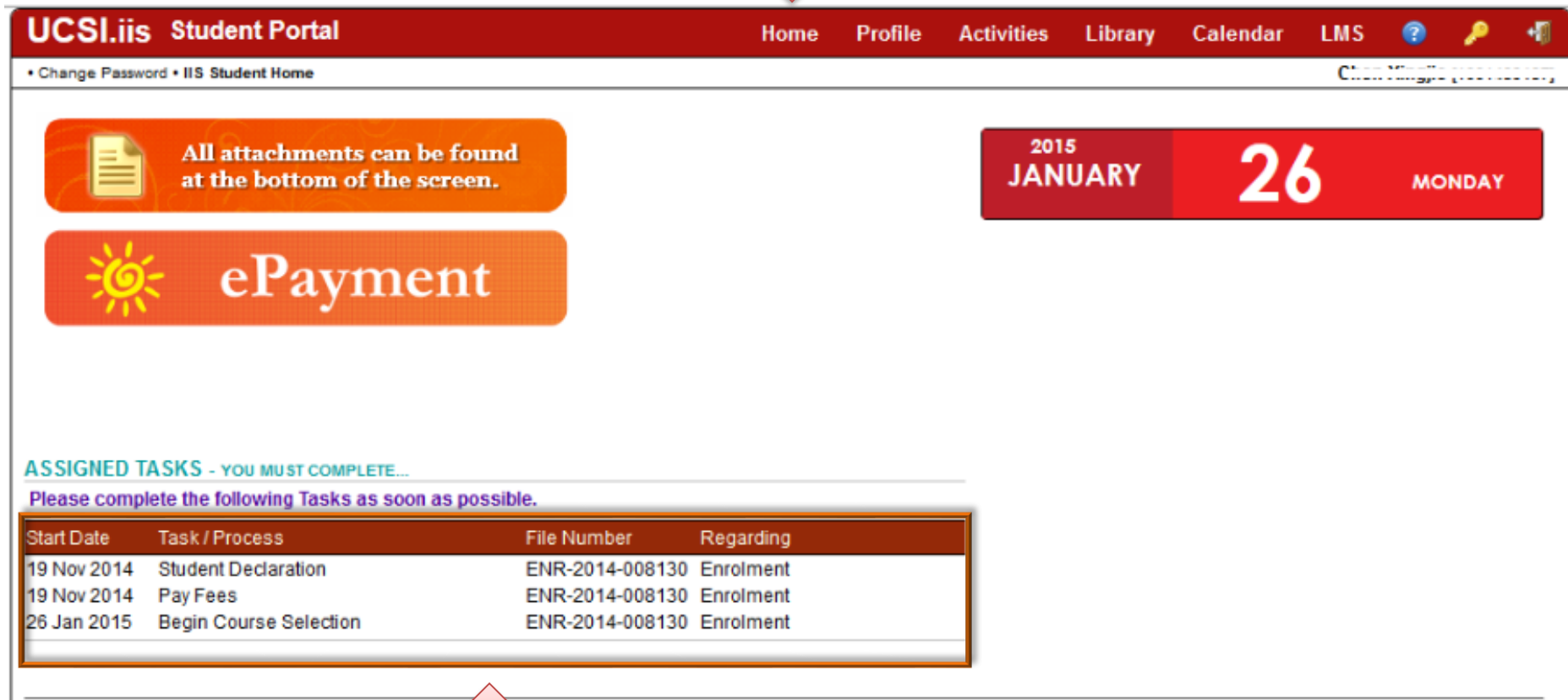


The screenshot displays the IIS Student Portal homepage. At the top, a dark red navigation bar contains the text "UCSI.iis Student Portal" on the left and a series of menu items: "Home", "Profile", "Activities", "Library", "Calendar", "LMS", a question mark icon, a key icon, and a mobile device icon. Below the navigation bar, the main content area features several orange and red elements. On the left, there are two orange rounded rectangular buttons: the top one contains a document icon and the text "All attachments can be found at the bottom of the screen.", and the bottom one contains a sun icon and the text "ePayment". On the right side, there is a red calendar widget showing "2015 JANUARY 26 MONDAY".



# Student Assigned Tasks

Click Home to view assigned tasks

The screenshot shows the UCSI Student Portal interface. At the top, there is a navigation bar with links for Home, Profile, Activities, Library, Calendar, and LMS. Below the navigation bar, there are several informational boxes: one about attachments, one for ePayment, and a calendar showing 2015 JANUARY 26 MONDAY. The main content area features a section titled "ASSIGNED TASKS - YOU MUST COMPLETE..." with a sub-header "Please complete the following Tasks as soon as possible." Below this is a table listing assigned tasks.

Start Date	Task / Process	File Number	Regarding
19 Nov 2014	Student Declaration	ENR-2014-008130	Enrolment
19 Nov 2014	Pay Fees	ENR-2014-008130	Enrolment
26 Jan 2015	Begin Course Selection	ENR-2014-008130	Enrolment



Info: Assigned tasks

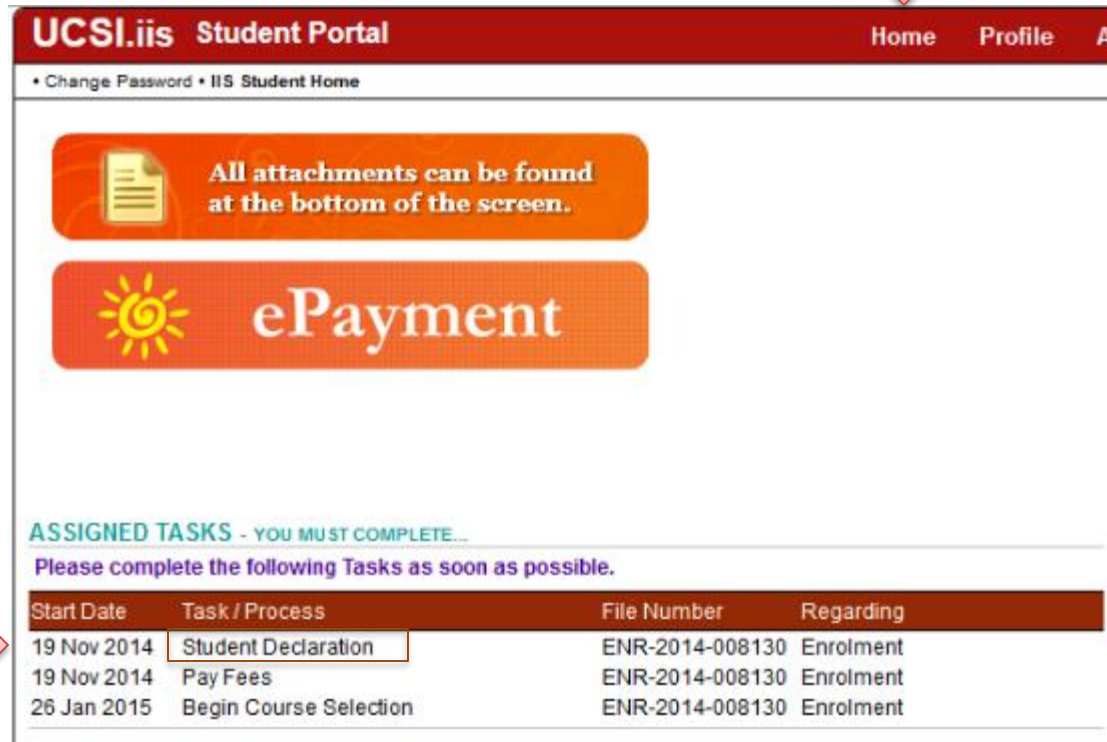
# Student Declaration

Pre-CS Stage

## Pre-Course Selection (CS) Stage:-

1. Student Declaration
2. Pay Fees (Fees information page)

Step 1: Click Home



The screenshot shows the UCSI.iis Student Portal interface. At the top, there is a navigation bar with 'Home', 'Profile', and 'Ad' links. Below the navigation bar, there are two orange buttons: one with a document icon and the text 'All attachments can be found at the bottom of the screen.', and another with a sun icon and the text 'ePayment'. Below these buttons, there is a section titled 'ASSIGNED TASKS - YOU MUST COMPLETE...' with a sub-header 'Please complete the following Tasks as soon as possible.' Below this section is a table with the following data:

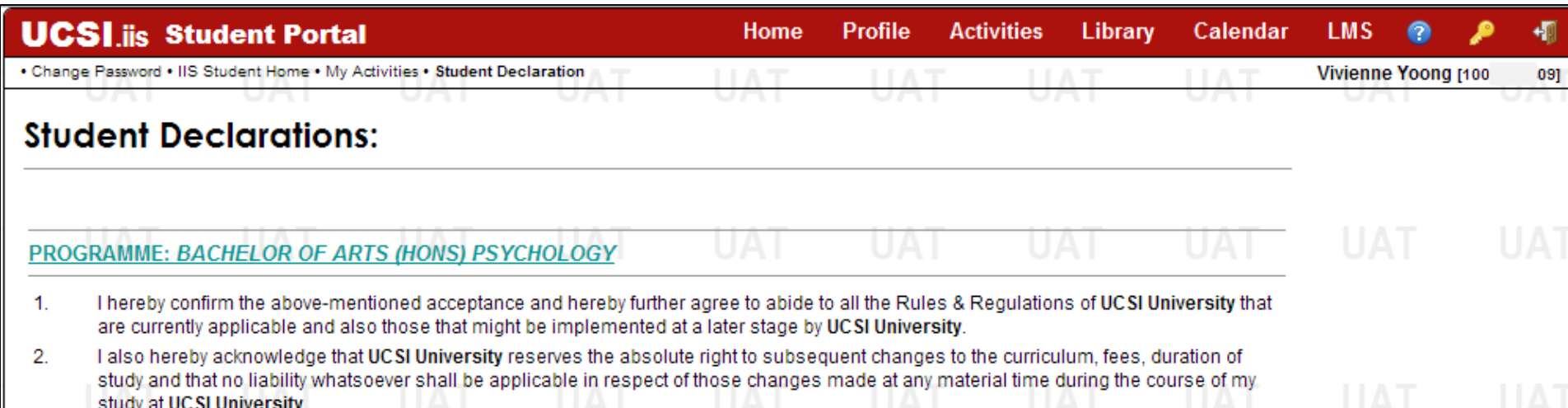
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19 Nov 2014	Student Declaration	ENR-2014-008130	Enrolment
19 Nov 2014	Pay Fees	ENR-2014-008130	Enrolment
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Step 2: Click Student Declaration

# Student Declaration

Pre-CS Stage

- The screen as shown below will appear:-



**UCSI.iis Student Portal** Home Profile Activities Library Calendar LMS

• Change Password • IIS Student Home • My Activities • Student Declaration Vivienne Yoong [100 09]

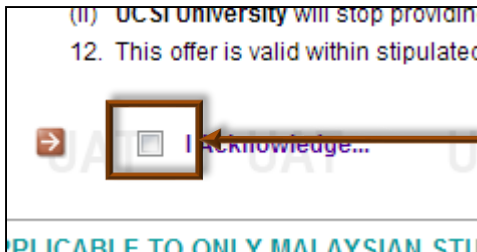
**Student Declarations:**

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PROGRAMME: BACHELOR OF ARTS (HONS) PSYCHOLOGY

- I hereby confirm the above-mentioned acceptance and hereby further agree to abide to all the Rules & Regulations of UCSI University that are currently applicable and also those that might be implemented at a later stage by UCSI University.
- I also hereby acknowledge that UCSI University reserves the absolute right to subsequent changes to the curriculum, fees, duration of study and that no liability whatsoever shall be applicable in respect of those changes made at any material time during the course of my study at UCSI University.

- Step 1: Read through and acknowledge at each section after reading by:-



Step 2: Check the box to acknowledge

# Student Declaration

Pre-CS Stage

- After acknowledging every section, you have to complete the Student Declaration by:-

**DISMEMBERMENT AND LOSS OF SIGHT INDEMNITY:**  
 When injury does not result in loss of life of the Insured Person within three hundred and sixty five (365) days after the occurrence of the accident but does result in any of the following losses within said three hundred and sixty-five (365) days, the company will pay for the amount outlined in the Schedule of Indemnities enclosed herewith.

[I Acknowledge...](#)

COMPLETED

POSSE | Release 1.1.2 | Screen ID: 418354
IIS@ucsiuniversity.edu.my | Copyright |

Click Completed

**UCSI.iis Student Portal**

[IIS Student Home](#) • [My Activities](#) • [Student Declaration](#)

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My Portal | My Courses

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**Listing of My Courses:**

✓ You have completed the “Student Declaration” task!

# Pay Fees

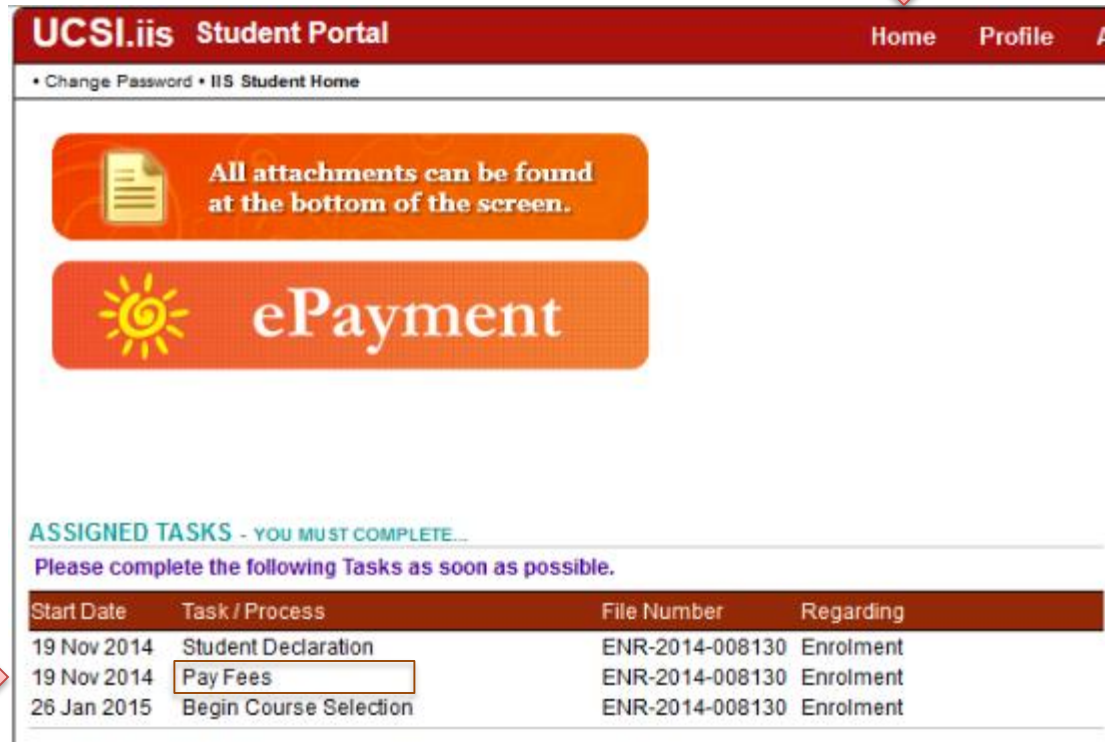
Pre-CS Stage

## Pre-Course Selection (CS) Stage:-

1. Student declaration ✓ **Completed**
2. Pay Fees (Fees information page)



Step 1: Click Home

**UCSI.iis Student Portal** Home Profile Ad

• Change Password • IIS Student Home

All attachments can be found at the bottom of the screen.

**ePayment**

**ASSIGNED TASKS - YOU MUST COMPLETE...**  
Please complete the following Tasks as soon as possible.

Start Date	Task / Process	File Number	Regarding
19 Nov 2014	Student Declaration	ENR-2014-008130	Enrolment
19 Nov 2014	Pay Fees	ENR-2014-008130	Enrolment
26 Jan 2015	Begin Course Selection	ENR-2014-008130	Enrolment

Step 2: Click Pay Fees



# Pay Fees

Pre-CS Stage

UCSI.iis Student Portal

[Home](#)
[Profile](#)
[Activities](#)
[Library](#)

---

• [Change Password](#) • [IIS Student Home](#) • [Fee Payment](#)

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## Fee Payment:

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*Please pay all outstanding fees. Any overpayments will be credited back against the Student's account. All funds are in Malaysian Ringgit (RM).*

[Please complete your declarations first...](#)

Fee Date	Description	Invoice	Tracking #	Amount	Balance
10 Nov 2014	Application Fee (International)	None	ENR-2014-008130	RM550.00	0.00
10 Nov 2014	EMGS Processing Fee	None	ENR-2014-008130	RM1,950.00	0.00
10 Nov 2014	Hostel Deposit	None	ENR-2014-008130	RM1,000.00	741.10
19 Nov 2014	Administrative Fee (International Student)	None	ENR-2014-008130	RM4,000.00	4,000.00
19 Nov 2014	Caution Fee Deposit	None	ENR-2014-008130	RM200.00	200.00
19 Nov 2014	ICT Fee	None	ENR-2014-008130	RM100.00	100.00
19 Nov 2014	Initial Tuition Fee	None	ENR-2014-008130	RM14,000.00	14,000.00
19 Nov 2014	International Student Bond	None	ENR-2014-008130	RM600.00	600.00
19 Nov 2014	Library Deposit	None	ENR-2014-008130	RM200.00	200.00
19 Nov 2014	Library Fee	None	ENR-2014-008130	RM100.00	100.00
19 Nov 2014	Medical Plan (International Student)	None	ENR-2014-008130	RM50.00	50.00
19 Nov 2014	Registration Fee (International)	None	ENR-2014-008130	RM450.00	450.00
19 Nov 2014	Student Activities Fee	None	ENR-2014-008130	RM200.00	200.00
				<b>Total (RM):</b>	<b>20,641.10</b>



**Step 2: Click Pay Fees**



**Step 1: Check balance**

Pay Fees
Paid

# Pay Fees

Pre-CS Stage

UCSI.iis Student Portal

[Home](#)
[Profile](#)
[Activities](#)
[Library](#)

• [Change Password](#) • [IIS Student Home](#) • [Fee Payment](#)


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## Fee Payment:


Please pay all outstanding fees. Any overpayments will be credited back against the Student's account.  
All funds are in Malaysian Ringgit (RM).

Please complete your declarations first...

Fee Date	Description	Invoice	Tracking #	Amount	Balance
10 Nov 2014	Application Fee (International)	None	ENR-2014-008130	RM550.00	0.00
10 Nov 2014	EMGS Processing Fee	None	ENR-2014-008130	RM1,950.00	0.00
10 Nov 2014	Hostel Deposit	None	ENR-2014-008130	RM1,000.00	0.00
19 Nov 2014	Administrative Fee (International Student)	None	ENR-2014-008130	RM4,000.00	0.00
19 Nov 2014	Caution Fee Deposit	None	ENR-2014-008130	RM200.00	0.00
19 Nov 2014	ICT Fee				
19 Nov 2014	Initial Tuition Fee				
19 Nov 2014	International Student Bond	None	ENR-2014-008130	RM600.00	0.00
19 Nov 2014	Library Deposit	None	ENR-2014-008130	RM200.00	0.00
19 Nov 2014	Library Fee	None	ENR-2014-008130	RM100.00	0.00
19 Nov 2014	Medical Plan (International Student)	None	ENR-2014-008130	RM50.00	0.00
19 Nov 2014	Registration Fee (International)	None	ENR-2014-008130	RM450.00	0.00
19 Nov 2014	Student Activities Fee	None	ENR-2014-008130	RM200.00	0.00
				Total (RM):	0.00



Step 4: Click Paid



Step 3: Check balance again

✓ You have completed the "Pay Fees" task!

# New Student – 3 Processing Stages

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## Pre-Course Selection (CS) Stage:-

1. Student declaration ✓ Completed
2. Pay Fees (Fees information page) ✓ Completed



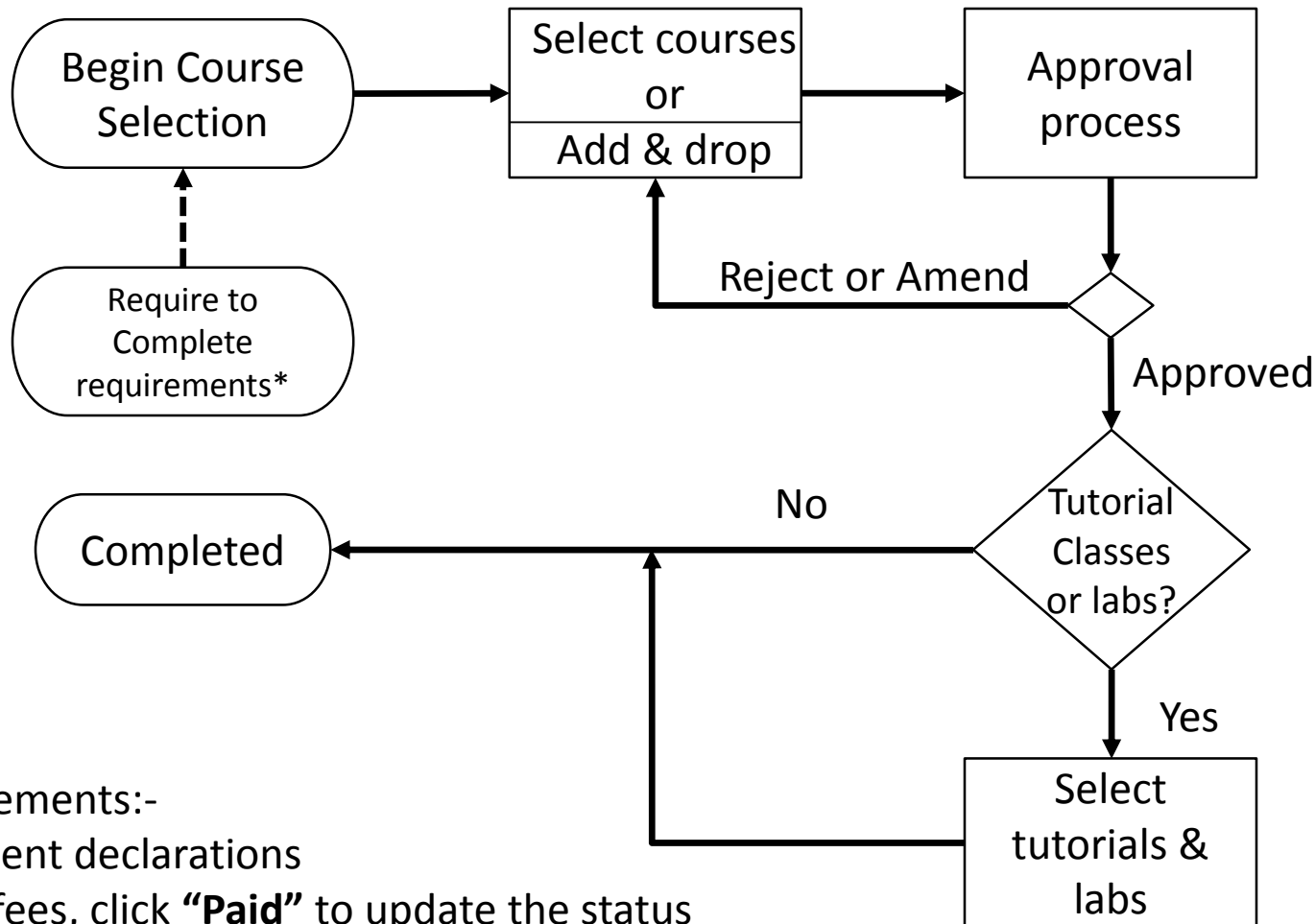
## During-Course Selection (CS) Stage:-

1. Select courses



# The Course Selection Process

During-CS Stage



\*Requirements:-

1. Student declarations
2. Pay fees, click **"Paid"** to update the status
3. Reporting arrival to Student Affair & Alumni (SAA) office (Located at level 3, Block A, UCSI South Wing campus)
4. And etc.

# Course Selection

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During-CS Stage

## ***Definition***

A process to select the courses you plan to study for the next semester.

## ***Frequency***

Before the next semester begins.

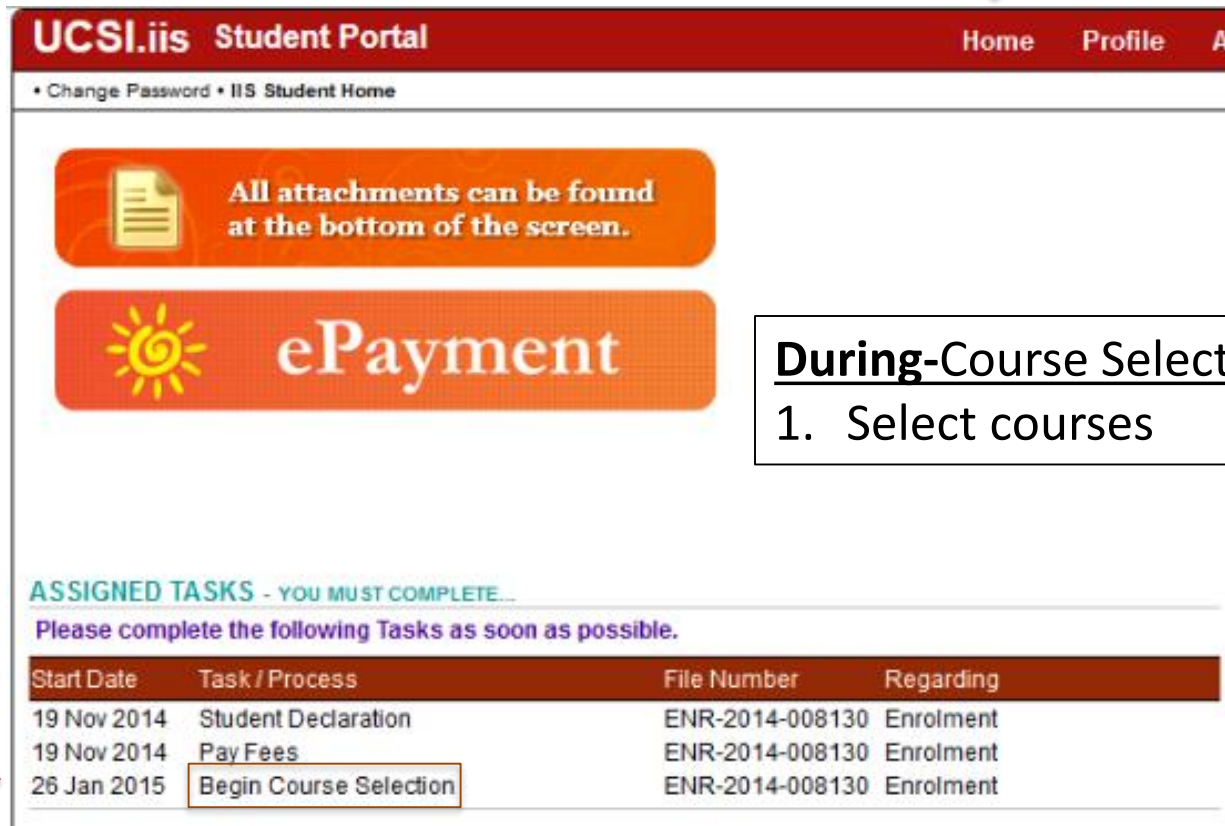
## ***How do I know what courses to select?***

Refer to the Y-Table, which will assist you in selecting your courses. If you are unsure, please refer to your respective school or department for advice.

# Course Selection

During-CS Stage

Step 1: Click Home

UCSI.iis Student Portal

Home Profile Ac

• Change Password • IIS Student Home

All attachments can be found at the bottom of the screen.

ePayment

**ASSIGNED TASKS - YOU MUST COMPLETE...**

Please complete the following Tasks as soon as possible.

Start Date	Task / Process	File Number	Regarding
19 Nov 2014	Student Declaration	ENR-2014-008130	Enrolment
19 Nov 2014	Pay Fees	ENR-2014-008130	Enrolment
26 Jan 2015	Begin Course Selection	ENR-2014-008130	Enrolment

**During-Course Selection (CS) Stage:-**

1. Select courses



Step 2: Click Begin Course Selection

# Course Selection

**During-CS Stage**

## Begin Course Selection

Status: ACTIVE

Course Selection time is here. Please click the "Begin Course Selection" button below to commence.

If this has been created in error or you have decided to not continue with your studies then click the "Not Completing" button.

Please ensure that your contact information below is valid and up-to-date before proceeding.

### STUDENT CONTACT INFO :

\*Required

Student: Vivienne Yoong (100 09)

#### Student Phone(s):

EDIT/ADD CONTACT PHONES

Prefer	Phone Number	Ext.
<input checked="" type="checkbox"/>	0122222222	

#### Student Email(s):

EDIT/ADD EMAIL

Prefer	Email
<input checked="" type="checkbox"/>	vivienneyoong@ucsicomputech.com

#### Student Address:

EDIT/ADD ADDRESS

\*\* Kindly ensure your Guardian's information is correct as when there is an emergency, we will be able to contact them.

Please contact Registrar Office to create the Guardian or Next of Kin Contact Information.

Click Begin Course Selection



BEGIN COURSE SELECTION

NOT COMPLETING

# Course Selection

During-CS Stage

## Course Selection Terms & Conditions

- 1) You are advised to select courses ONLY if you plan to continue your studies for the coming semester because fees will be charged once your Course Selection exercises are approved.
- 2) Once the Course Selection is submitted and approved:
  - a. The Group Finance Office will bill you based on the number of approved subjects;
  - b. You need to pay the tuition fees amount based on the number of approved subjects;
  - c. Facilities fees will be charged to all active students (including students taking Co-Op subjects).
- 3) In case of withdrawals from the University, the above amount in item 2(a) will be charged.
- 4) If the withdrawal is after the semester's commencement date without informing the Group Finance Office (via Withdrawal Form), the University has the right to impose a charge on tuition fees until your formal notification is received. In this case, refundable deposits will be used to offset any outstanding tuition fees.
- 5) In the case of Late Course Selection (after the semester has started or after the Course Selection week), you will be given a due date for making payment, i.e. four (4) working days after the approval of the Course Selection. Late payment charges will be imposed after the due date. In this case, the University will NOT post any pre-billing to your address and you will have to obtain the pre-billing immediately from the Group Finance Office. You may also obtain your fee information from the [IIS website](#) or contact the Group Finance Office at 03-9101 8880 or e-mail them at: [finance@ucsigroup.com.my](mailto:finance@ucsigroup.com.my) to provide your email address or fax number to forward your pre-billing. The rest of the Course Selection Terms & Conditions under Items (1) - (3) of the above still applies.
- 6) For all scholarship recipients of UCSI University Trust \*\*, the continuation of your scholarship is subject to your current semester's academic achievement. If you do not meet the minimum CGPA requirement, your scholarship will be terminated. Therefore you are required to pay the FULL tuition fee for the coming semester. (\*\* All scholarships awarded by UCSI University Trust, which also include scholarship offered through The Star Education Fund, Sin Chew Daily Education Fund, TheSun-MAPCU Higher Education Scholarship Fund, Nanyang Tertiary Education Fund. )

Step 1: Read and understand the Terms and Conditions.



I hereby agree with the above Terms and Conditions

Step 2: Check the box to proceed next step

# Course Selection







**During-CS Stage**

**Student:** Vivienne Yoong  
**Programme:** Bachelor of Arts (Hons) Psychology [BCSPS]  
**Semester:** 2013-09

Please select the subjects you are registering for this semester. It will then be sent to the Head of the department for approval. You will received word once they have been approved - or - you will be requested to make changes as directed by the Head of the Department.

COMPLETE

Select from the Course List below:

Select	Replace	Course	Code	Year	Instructor	Timetable	Credits	Status	Cap	Full
<input type="checkbox"/>		 Basic English			SE					
<input type="checkbox"/>		 English Foundatio			SE					
<input type="checkbox"/>		 Bahasa Kebangsa			Assigned	Hover mouse <a href="#">HERE</a> for more info..	3.00			1
<input type="checkbox"/>		 Pendidikan Moral			Assigned	Hover mouse <a href="#">HERE</a> for more info..	3.00			1
<input type="checkbox"/>		 Pengajian Islam	MPW2143 LAN		Not Yet Assigned	Hover mouse <a href="#">HERE</a> for more info..	3.00			0
<input type="checkbox"/>		 Pengajian Malaysia	MPW2133 LAN		Not Yet Assigned	Hover mouse <a href="#">HERE</a> for more info..	3.00			1

Course is available, please select this course if you wish to take this course.

Info: Hover mouse to "i" (information) icon to check the course's status or pre-requisite condition.

Select courses by checking the box.

# Course Selection

During-CS Stage

Scroll down until you see the section of the screen as shown below:-

Audition Course:


Select	Replace Course	Code	Year	Instructor	Timetable
	MQA				

Any Comments:

Credits Selected: 16.00

Co-op Registration:  
Please register your *intention* on taking Co-op in the 2014-01 semester.

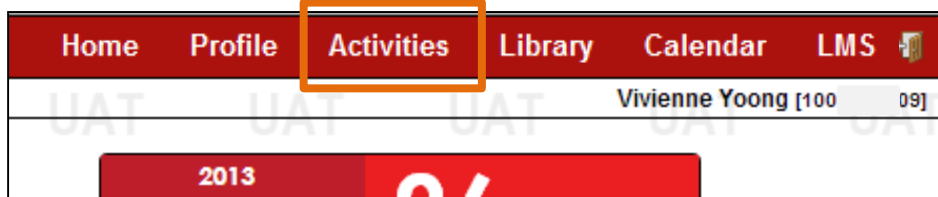
Will select Co-op in 2014-01:

Click Complete 

P/S: Please ensure you click on the Complete button, whatever you have selected **will** be submitted to your faculty.

# Course Selection – Courses Approval Status

During-CS Stage



← Click Activities

## My Course Selections:

File Number	Programme	Code	Semester	Credits	Status
CS-2015-010906	Bachelor of Contemporary Music (Hons)	BCMCT	2015-05	19.0	Approval

[Request under Approval](#)

**Info: Approval:** Your selected courses have been submitted for approval

## My Course Selections:

File Number	Programme	Code	Semester	Credits	Status
CS-2015-010898	Diploma in Management	DIBMG	2015-05	19.00	Queued

[ADD/DROP](#)

**Info: Queued:** Your courses approval have been completed, please wait for system to process

## My Portal Student Tools:

### Assigned Tasks - *you must Comp*

You have no assigned Tasks at this time. Well done!

## My Course Selections:

File Number	Programme	Code	Semester	Credits	Status
CS-2015-007830	Bachelor of Science (Hons) Finance and Investment	BCBFI	2015-05	19.0	Closed
CS-2015-005916	Foundation in Arts (Management & Information Technology)	FDPMT	2015-05	0	Closed

[SELECT / EDIT LAB & TUTORIAL](#) [ADD/DROP](#) [ADD/DROP](#)

**Info: Closed:** Your course selection is closed and you may add/drop or select / edit lab & tutorial



# New Student – 3 Processing Stages

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## Pre-Course Selection (CS) Stage:-

1. Student declaration ✓ Completed
2. Pay Fees (Fees information page) ✓ Completed

## During-Course Selection (CS) Stage:-

1. Select courses ✓ Completed

## Post-Course Selection (CS) Stage:-

- 
1. Login to LMS
  2. To enroll classes in LMS

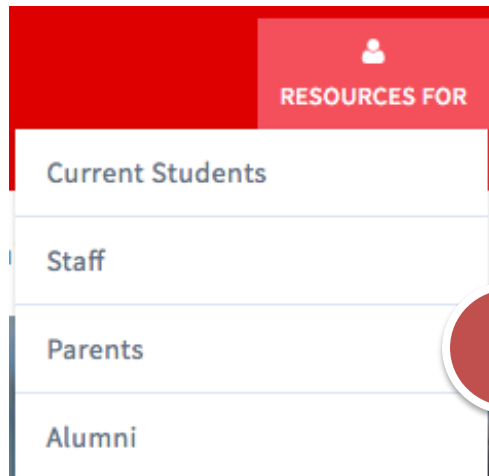
# Accessing to UCSI LMS CN Condition

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- Refer below when your account is set active or inactive: -
  1. Student who is active and no outstanding fee in IIS will set **active** in UCSI LMS CN
  2. Student who is active with outstanding fee (After due date) in IIS will set **inactive** in the CN, therefore the student will not able to access to UCSI LMS CN
  3. Student who is graduated in current year and set Alumni status in IIS will set **Alumni** in UCSI LMS CN
  4. Student who has withdrawn status in IIS will set **inactive** in UCSI LMS CN

# To Access Current Students Page

<https://www.ucsiuniversity.edu.my/current-students>



1

## Current students



### ePayment (View / Pay Bills Online)

This secure online payment system allow you to view and pay your course fees from your home, or anywhere around the world using your credit card or via MEPS FPX as long as you are holding a savings or current account with certain approved Malaysian bank.



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Connect to your email from anywhere in the world with the UCSI University Student Email System powered by Google.



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This unit provides assistance in preparing students for future employment through coordinating UCSI University's Co-Operative Education (or Internship) Programme that is, the placement of UCSI University



### Peer Assisted Learning (P.A.L.)

P.A.L. is an initiative of UCSI University to flourish the positive culture of learning excellence and academic development through student to student (s to s) method of delivery.



### UCSI LMS CN

A social learning platform that allows students to access academic-related information in an engaging environment (effective Jan 2018)

2



### UCSI NEO LMS

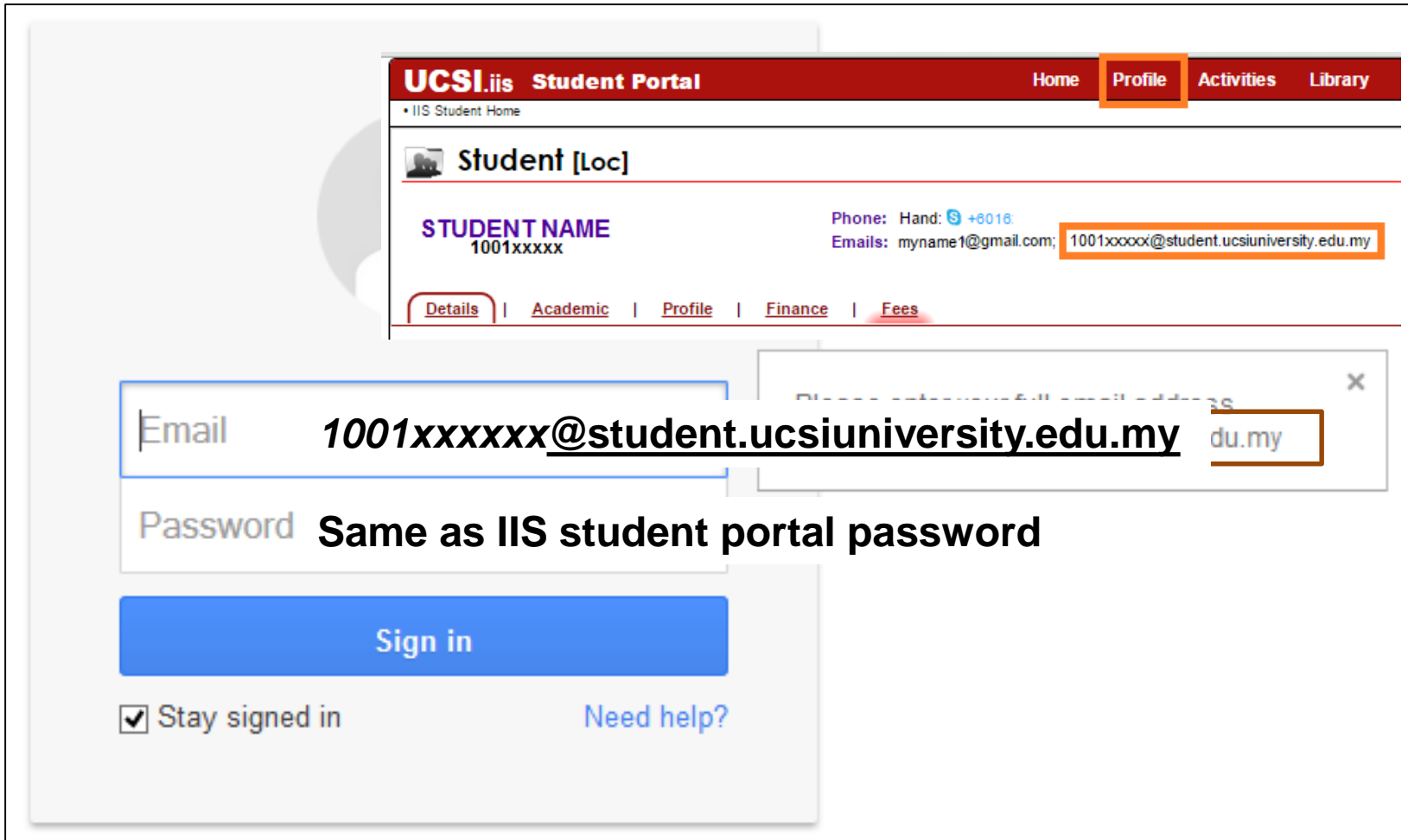
NEO Learning Management System (Formerly known as EDU2.0) will remain active until end of this year

1. Check LMS account activation in UCSI University Student Email System

2. Login to LMS from here

# To Access UCSI University Student Email System

Post-CS Stage



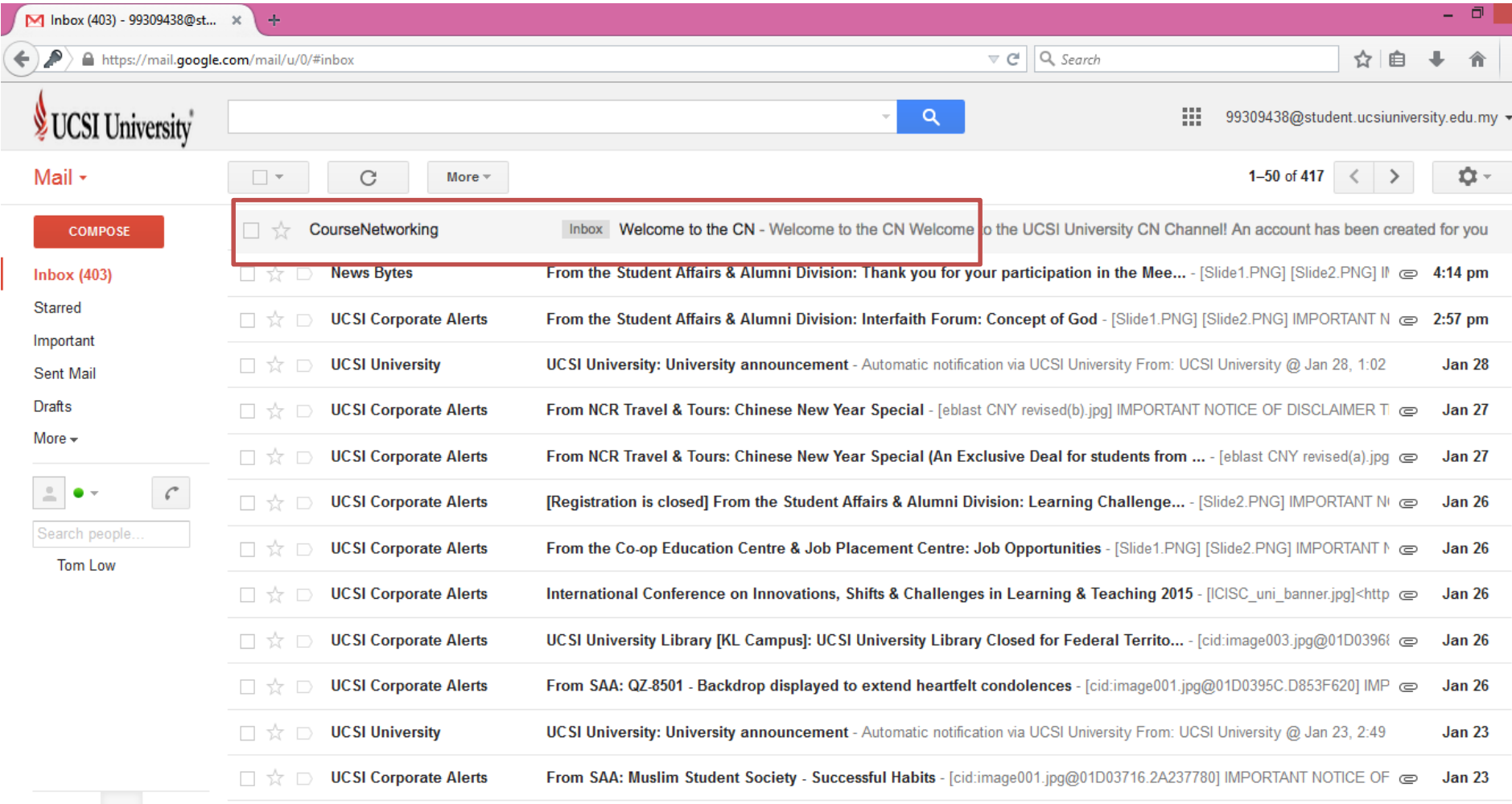
The image shows a screenshot of the UCSI Student Portal. The top navigation bar includes 'Home', 'Profile', 'Activities', and 'Library'. The 'Profile' tab is selected. Below the navigation bar, the user is identified as 'Student [Loc]'. The profile information includes 'STUDENT NAME 1001xxxxx', 'Phone: Hand: +6018', and 'Emails: myname1@gmail.com; 1001xxxxx@student.ucsiuniversity.edu.my'. A 'Fees' tab is highlighted in the profile menu. Below the profile information, there is a login form with the following fields and instructions:

- Email:** 1001xxxxxx@student.ucsiuniversity.edu.my
- Password:** Same as IIS student portal password
- Sign in** button
- Stay signed in
- [Need help?](#)

For any email inquiries, please do not hesitate to contact [Helpdesk@ucsiuniversity.edu.my](mailto:Helpdesk@ucsiuniversity.edu.my)

# To Access UCSI University Student Email System

## Post-CS Stage



The screenshot shows a Gmail inbox for the email address 99309438@student.ucsiuniversity.edu.my. The interface includes a search bar, navigation icons, and a list of 417 emails. The top email is from CourseNetworking with the subject 'Welcome to the CN - Welcome to the CN Welcome to the UCSI University CN Channel! An account has been created for you'. This email is highlighted with a red rectangular box. Below it are several other emails from UCSI Corporate Alerts and News Bytes, with dates ranging from Jan 23 to Jan 28.

Sender	Subject	Date
CourseNetworking	Welcome to the CN - Welcome to the CN Welcome to the UCSI University CN Channel! An account has been created for you	
News Bytes	From the Student Affairs & Alumni Division: Thank you for your participation in the Mee... - [Slide1.PNG] [Slide2.PNG] I	4:14 pm
UCSI Corporate Alerts	From the Student Affairs & Alumni Division: Interfaith Forum: Concept of God - [Slide1.PNG] [Slide2.PNG] IMPORTANT N	2:57 pm
UCSI University	UCSI University: University announcement - Automatic notification via UCSI University From: UCSI University @ Jan 28, 1:02	Jan 28
UCSI Corporate Alerts	From NCR Travel & Tours: Chinese New Year Special - [eblast CNY revised(b).jpg] IMPORTANT NOTICE OF DISCLAIMER T	Jan 27
UCSI Corporate Alerts	From NCR Travel & Tours: Chinese New Year Special (An Exclusive Deal for students from ... - [eblast CNY revised(a).jpg	Jan 27
UCSI Corporate Alerts	[Registration is closed] From the Student Affairs & Alumni Division: Learning Challenge... - [Slide2.PNG] IMPORTANT N	Jan 26
UCSI Corporate Alerts	From the Co-op Education Centre & Job Placement Centre: Job Opportunities - [Slide1.PNG] [Slide2.PNG] IMPORTANT M	Jan 26
UCSI Corporate Alerts	International Conference on Innovations, Shifts & Challenges in Learning & Teaching 2015 - [ICISC_uni_banner.jpg]<http	Jan 26
UCSI Corporate Alerts	UCSI University Library [KL Campus]: UCSI University Library Closed for Federal Territo... - [cid:image003.jpg@01D0396f	Jan 26
UCSI Corporate Alerts	From SAA: QZ-8501 - Backdrop displayed to extend heartfelt condolences - [cid:image001.jpg@01D0395C.D853F620] IMP	Jan 26
UCSI University	UCSI University: University announcement - Automatic notification via UCSI University From: UCSI University @ Jan 23, 2:49	Jan 23
UCSI Corporate Alerts	From SAA: Muslim Student Society - Successful Habits - [cid:image001.jpg@01D03716.2A237780] IMPORTANT NOTICE OF	Jan 23

# UCSI LMS CN Email

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- Search email subject consists of “Welcome to the UCSI LMS CN” in inbox or spam/junk folder

☆ CourseNetworking    **Inbox** Welcome to the CN - Welcome to the CN Welcome to the UCSI University CN Channel! An account has been created for you

- Expand the email and follow the instruction



## Welcome to UCSI University LMS CN

Welcome to the UCSI University LMS CN Channel! An account has been created for you by your Institution.

User ID: your institution ID

Password: IIS Password




Please note, you can always log in to [UCSI LMS CN](#) or click "Um.. Help, I have forgotten my password !" in IIS portal.

# To Access UCSI LMS CN

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- Enter your UCSI ID and UCSI/IIS Password
- Note: Please ensure to login using the page below



*For e.g.: 1001xxxxxx*

*For e.g.: IIS password*

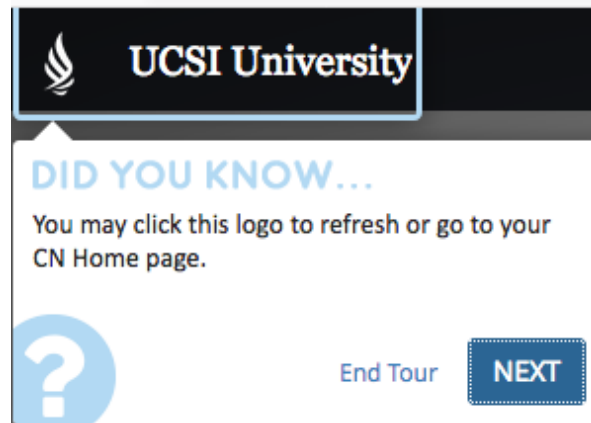
Remember me? [Forgot Password?](#)

**Log In**

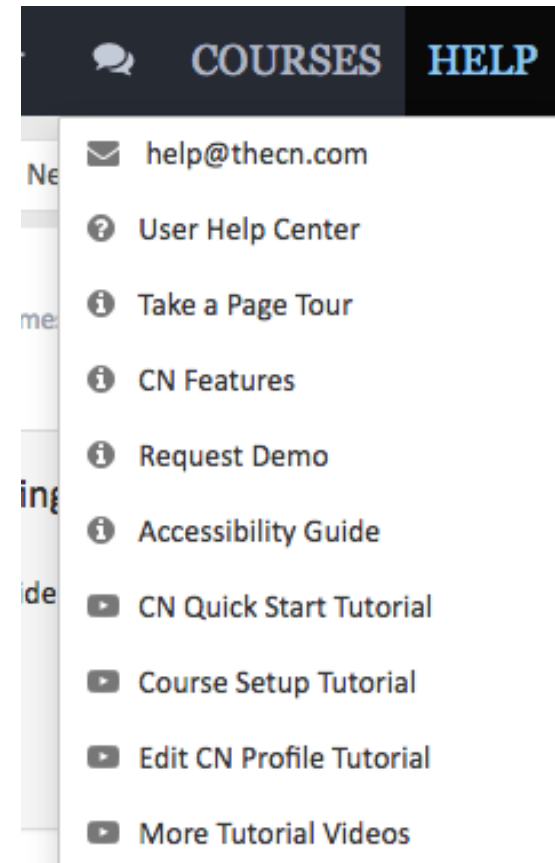
# Exploring UCSI LMS CN

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- Upon login, you will be prompted to take a page tour



- You can find more guidance and features on “Help”





# New Student – 3 Processing Stages

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## Pre-Course Selection (CS) Stage:-

1. Student declaration ✓ Completed
2. Pay Fees (Fees information page) ✓ Completed

## During-Course Selection (CS) Stage:-

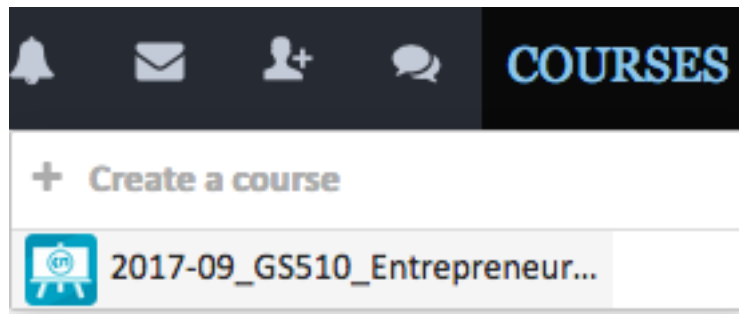
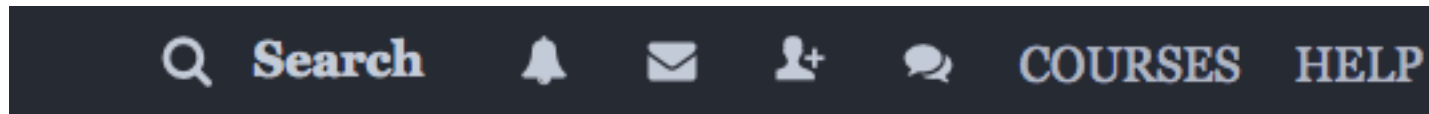
1. Select courses ✓ Completed

## Post-Course Selection (CS) Stage:-

- 
1. Login to LMS ✓ Completed
  2. To enroll classes in LMS

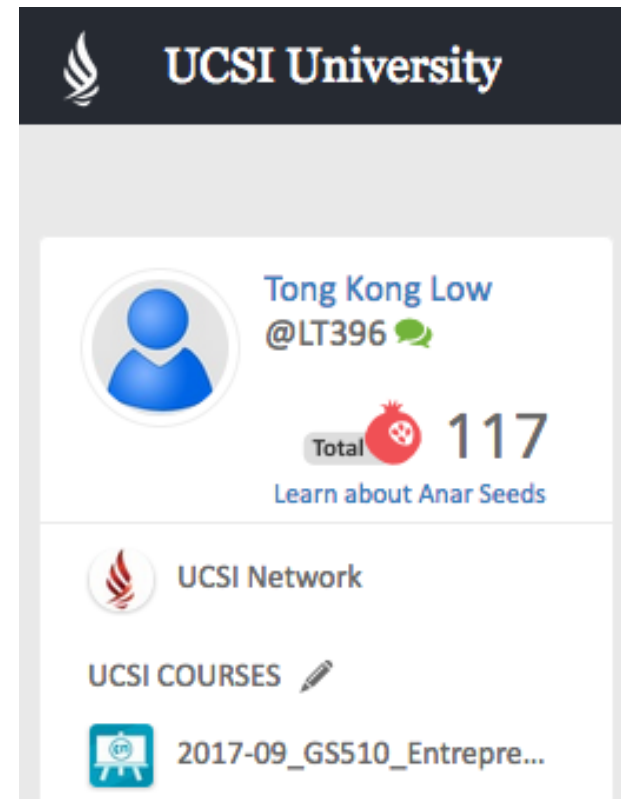
# Class Enrollment

- You may find your course(s) on right top or left navigation panel



Right Top

**Note:** The course is added when your course selection is approved in IIS



Left Navigation Panel

# Tips

- Update your information in your profile
- Add your image
- Start chatting with your online friends
- Update the visibility to protect your ePortfolio privacy
- Select relevant visibility setting when making a Post



## Privacy Settings

About @LT396

Introduction [EDIT](#)

+ Add an introduction and a tagline to state your academic interests, career goals, research achievements, etc.

Basic Information [EDIT](#)

**Email:** 1001540087@student.ucsiuniversity.edu.my

**Primary Language:** not filled yet

**Gender:** not filled yet

**Country:** Malaysia

**State/Province:** not filled yet

**City:** not filled yet

**Time Zone:** not filled yet

**Primary Institution** : not filled yet

**Role/Status:** not filled yet

**Major/Interests:**

Select a visibility setting ▼

Select a visibility setting

UCSI Network Network

All CN Members (including my followers)

My Courses and Networks

Only Me (Edit Later)

# Integrated Information System (IIS) and Learning Management System (LMS)

**Almost...Give me a break!**

# If you need support or more information ...

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1. Walk-in 

**Computer Services Department**  
UCSI University South Wing (SW) Campus  
Level 5, Block B.

2. Email to 

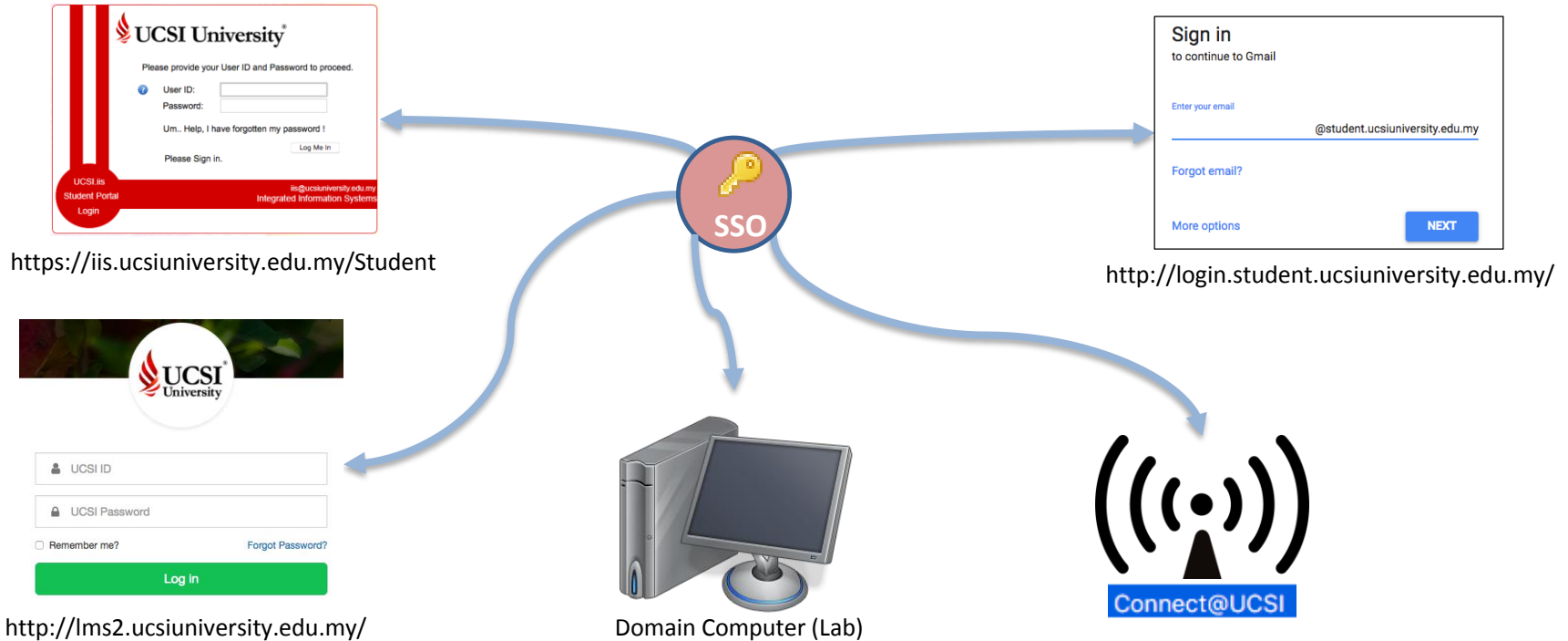
[iis@ucsiuniversity.edu.my](mailto:iis@ucsiuniversity.edu.my) (IIS)

[lmsmaster@ucsiuniversity.edu.my](mailto:lmsmaster@ucsiuniversity.edu.my) (LMS)

# Single Sign-On Feature on Multiple Systems

## Single Sign-On (SSO)

Only one password to remember for multiple systems (IIS, UCSI LMS CN, Lab Computer, Wi-Fi, UCSI University Student Email)



# Integrated Information System (IIS) and Learning Management System (LMS)

# Frequently Asked Questions (FAQ)

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## **Q: What is Course Selection?**

*A: A process to select the course(s) you plan to study for the next semester.*

## **Q: Why do I need to click 'pay fees' even though payment has already been made?**

*A: This section provides the information of your fees. The task is required to acknowledge and clear your payment status.*

## **Q: How do I select my course(s)?**

*A: Course(s) selection can be done through IIS Student Portal.*

## **Q: How do I know what course(s) to select?**

*A: Refer to the Y-Table, which will assist you in selecting your courses. If you are unsure, please refer to your respective school or department for advice.*

## **Q: What do I do if my Course Selection isn't successful to proceed?**

*A: Refer to the message prompted on the screen. Read through and check on the incomplete tasks.*



# Frequently Asked Questions (FAQ)

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**Q: What will happen after I've selected my courses?**

*A: All selected courses will need to go through the approval process, carried out by the Head of Programme (HOP) or assigned by the course approver.*

**Q: When can I perform add/drop task or select tutorial(s)?**

*A: You can add or drop course(s) or select tutorial(s) in stipulated period for Add/Drop stated in the academic calendar and after your course selection status is indicated "Closed".*

**Q: What should I do if the Head of Programme (HOP) advises me to add or drop the course(s) after approval?**

*A: There are stipulated period for Add/Drop stated in the academic calendar. You can add or drop course(s) during the Add/Drop period.*

**Q: Who do I refer to in advance if the timetable is yet to be announced (TBA)?**

*A: Click on your course link to see more information. If remain same as TBA, kindly refer to the respective faculty.*

**Q: What should I do if the course(s) still pending approval?**

*A: Refer to the respective faculty.*

# Frequently Asked Questions (FAQ)

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**Q: What is UCSI LMS CN?**

*A: A social learning platform that allows students to access academic-related information in an engaging environment.*

**Q: What should I do to activate UCSI LMS CN?**

*A: Complete all assigned tasks (Student Declarations, Pay Fees, Report Arrivals, and Course Selection) in IIS student portal.*

**Q: Why I cannot see the course(s) in UCSI LMS CN?**

*A: Check your course approval status in IIS Student activities.*

**Q: How can I chat with friend(s) in UCSI LMS CN?**

*A: Add image in your profile then you can start chat with your friend(s).*

**Q: How should I remove enrolled course(s) in my long list of course menu?**

*A: You can uncheck the course(s) that show in menu in Manage UCSI Course Menu on left navigation panel.*

*Happy studying!!!*

# Integrated Information System (IIS) and Learning Management System (LMS)